

OCL ASSEMBLIES ONLINE

user manual

Version 2.0

CONTENT:

Basic description of the solution:.....	3
Access to the OCL Assemblies Online Portal.....	3
Access to encrypted documents - FileOpen User Account	4
Working with the OCL Assemblies Online Portal	5
Basic navigation.....	5
Information about documents	5
Download documents OCL Assemblies Online.....	5

BASIC DESCRIPTION OF THE SOLUTION:

OCL Assemblies Online are published via a portal on the Internet at <https://sestavytv.elzel.cz>. The link is also available on our website www.elzel.cz.

The portal addresses:

- 1) User authentication for access to the portal itself
- 2) Access to documents in the ordered scope

OCL Assemblies documents are published as encrypted PDF files via the OCL Assemblies Online portal. Adobe Acrobat Reader DC or higher with FileOpen extension is required to view the documents. The FileOpen add-on is available at www.fileopen.com.

To open encrypted PDF files, a [FileOpen user account](#) is required to decrypt the contents of the PDF files, set the range of permissions and functions, and then view the document contents.

ACCESS TO THE OCL ASSEMBLIES ONLINE PORTAL

Access to the OCL Assemblies Online portal is enabled by means of a user account or user name in the form of an e-mail address with a company e-mail domain, a password and a [CAPTCHA](#) security feature. The access data will be sent to your e-mail address immediately after the user account is created. The password to access the portal can be changed or reset by the user.

Figure 1 - Access to the OCL Assemblies Online portal

Uživatelské jméno

Heslo

☐ Zapamatovat přihlášení

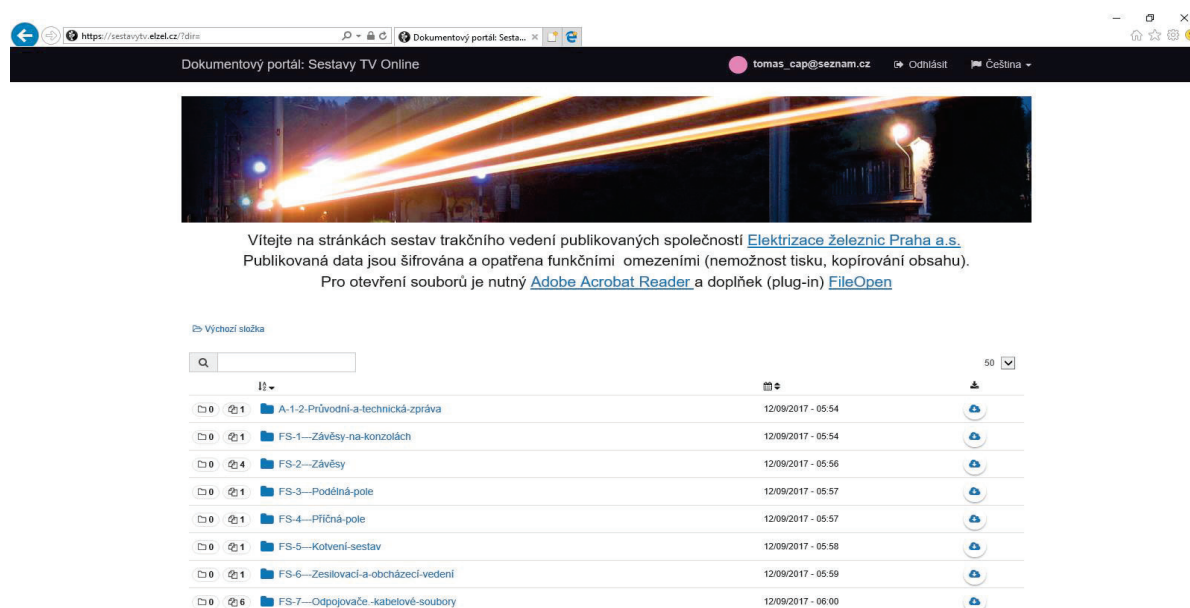
opište prosím generovat

Přihlásit

[Zapomněli jste heslo?](#)

Dokumentový portál: Sestavy TV Online © 2017

Picture 2 - OCL Assemblies Online Portal

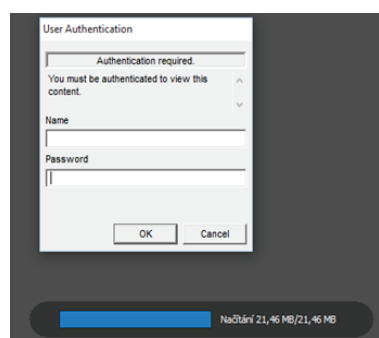


ACCESS TO ENCRYPTED DOCUMENTS - FILEOPEN USER ACCOUNT

Each user needs a FileOpen user account to open an encrypted OCL Assemblies Online document. FileOpen user accounts are issued to a specific user and are non-transferable. A FileOpen user account consists of a username in the form of an email address with a corporate email domain and a generated password. The username must consist of a corporate email address or an address with a corporate email domain. The access data will be sent to your email address immediately after the user account is created. The password for accessing the portal is user-changeable, in case of forgetting the password, please contact the OCL Assemblies Online administrator at the following email address: tomas.cap@elzel.cz.

The first time an encrypted document is opened on a specific computer, the user will be prompted to enter the access data, the FileOpen user account, see Figure 3. After the first successful opening of a document, the user's specific computer will be registered in the FileOpen system and, unless there is a hardware change of the computer, no re-entry of login data will be required to open further encrypted documents. Each user can have a maximum of 1 computer registered at the same time. If the maximum number is reached and a new computer needs to be registered, e.g. for replacement, please contact the OCL Assemblies Online administrator at: tomas.cap@elzel.cz

Figure 3 - Opening an encrypted document, entering FileOpen account credentials



WORKING WITH THE OCL ASSEMBLIES ONLINE PORTAL

BASIC NAVIGATION

OCL Assemblies Online documents are structured into folders. A folder contains one or more documents. The number of folders and documents available depends on the purchased range.

INFORMATION ABOUT DOCUMENTS

Each OCL Assemblies Online document in the document library has descriptive metadata. The metadata displayed is the file name, file size, and last modified or published date.







Figure 4 - Document information

➤ Výchozí složka / ➤ FS-7--Odpojovače.-kabelové-soubory

Skupinové akce ▾

Q

50 ▾

	Název souboru ▾	Velikost ↕	Poslední změna ↕
+	 FS-7-Odpojovače-a-odpínače-DRIBO-a-SEZ.pdf	59.54 MB	12/09/2017 - 06:00
+	 FS-7-Odpojovače-pro-J-(ODP).pdf	39.62 MB	12/09/2017 - 06:00
+	 FS-7-Odpojovače-pro-S-(QAD).pdf	27.65 MB	12/09/2017 - 06:00
+	 FS-7_1-Napájecí-vedení.pdf	51.67 MB	12/09/2017 - 06:00
+	 FS-7_2-Kabelové-soubory-pro-J-3kV.pdf	8.18 MB	12/09/2017 - 06:00
+	 FS-7_2-Kabelové-soubory-pro-S-25kV.pdf	9.97 MB	12/09/2017 - 06:00

DOWNLOAD DOCUMENTS OCL ASSEMBLIES ONLINE

The OCL Assemblies Online documents can be downloaded to your local computer. This can be advantageous due to the more frequent opening of documents, especially in the case of slower internet connections. However, an internet connection is required to open the document. The document always queries the FileOpen system when it is opened, for a range of permissions and functions. Downloaded files are not updated and can be invalidated at any time or replaced with a new version, which will be available on the TV Online portal.